



Women's Flat Track Derby Association – Clinics 2014 Request for Hosting Proposal

Overview

The Women's Flat Track Derby Association (WFTDA) seeks member and apprentice leagues to host Officiating Clinics in 2014.

Founded in 2004, the WFTDA is the international governing body for the sport of women's flat track roller derby and a membership organization for leagues to collaborate and network. The WFTDA promotes and fosters the sport of women's flat track derby by facilitating the development of athletic ability, sportswomanship, and goodwill among member leagues. The governing philosophy is "by the skaters, for the skaters." Women skaters are primary owners, managers, and operators of each member league and of the association. Operational tasks include setting standards for rules, seasons, safety, and determining guidelines for the national and international athletic competitions of member leagues. All member leagues have a voice in the decision-making process and agree to comply with the governing body's policies.

For WFTDA Officiating Clinics 2014, the max capacity will be lowered from 100 attendees to 80 attendees with a specific cap of 49 skating referees. This move is to ensure that skating officials get adequate time during the scrimmage portion of the clinic, as well as to guarantee an instructor-to-student ratio of no more than 1:25.

In 2014, the WFTDA is aiming for 10-12 officiating clinics worldwide.

Contact

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To Apply for Hosting

Submit information via email to pantichrist by **October 25, 2013**. Joint proposals are accepted, eg, multiple leagues delineating hosting duties, or a league subcontracting with a hotel or visitor's bureau.

Please include:

- A short description of your league and what they hope to offer and gain by hosting. Feel free to include information about your league history, size, strengths, culture, local relationships, presence at past Clinics, etc
- Information on the skating facility proposed for the skating section
- Information on possible classroom locations (hotel conference space is most common)
- Some basic data on the number of leagues within a day's drive to your city
- Include preferred dates

Hosting Applications from 2013

If your league applied to host in 2013 and are interested in hosting a WFTDA Clinic in 2014, please contact pantichrist at pantichrist@wftda.com to discuss updating your proposal from 2013.

GENERAL SPECIFICATIONS

Strongly preferred:

- Metro area with a hub airport
- Reasonable driving or train ride distance to a derby rich geography
- Access to a skating venue capable of holding 2 full-sized tracks (preferred, not mandatory)
- Access to or able to create/rent classroom space (often hotel conference rooms space)
- WFTDA member league or apprentice member league (or partner with a full member)
- Ability to gather 25+ skaters for a long 2.5-hour to 3-hour scrimmage (mandatory, not just preferred)

HOTEL REQUESTS

Room Rates

Room rates should be guaranteed. Room rates should be available three days prior and three days following the room night commitment. The cut-off date for the room block shall be 15 days prior to the event. The WFTDA rate shall be the lowest available at the time of the event (including special promotional room-rate arrangements or weekend packages and room sales on the Internet), excluding special employee rates.

Room rates should include single-quad occupancy. Individual pays own. Reservations made online via hotel booking code/site or call-in. Guest rooms, tax, and incidentals are billable to guests.

Concessions

Often the classroom space for Clinics is hotel conference room space. The host league will take the lead in contacting and negotiating with a host hotel, but we (the WFTDA) can help with those negotiations. Typically, pricing on conference space is negotiable depending on how many hotel rooms are booked. A typical clinic will use between 15 and 25 hotel rooms at a host hotel. This number of hotel rooms can be used to negotiate a more reasonable rate on conference room space.

Meeting Room Space

Registration Area	1 table, 2 people (in hall outside classrooms)	Saturday morning 7:45 am-8:30 am
Larger Classroom (everyone)	Up to 80 people w/ tables + chairs	Saturday 8:00 am-5:00 pm
Smaller Classroom (NSOs)	Up to 30 people w/tables + chairs	Saturday after lunch 12:00 pm-5:00 pm, Sunday morning 8:00 am-12:00 pm

The host league is also responsible for arranging a skating facility appropriate for WFTDA-sanctioned game-play on Sunday. Meeting and classroom space at that facility is highly desirable but not mandatory.

Food and Beverage

Participants will take meals on their own. Social events will be scheduled for the hotel bar or other hotel facility if space and menu needs suit. Box-lunch type catering may be best if there is a lack of healthy option eateries in the area around the skating venue.

Other Preferred Hotel Amenities

- Complimentary shuttle to/from airport
- Free continental breakfast
- Free wireless Internet in meeting and guest rooms
- Low-cost AV capabilities
- Pool, hot tub, and exercise center
- Refrigerators and microwaves in guest sleeping rooms
- Affordable, healthy dining options within walking distance

RESPONSIBILITIES

The host league will:

- Secure classroom space and hotel room block
- Secure skating venue, 2 tracks preferred (all day Sunday)
- Supply cones for skating drills
- Print up to 500 pages (certification tests and/or classroom materials)
- Supply volunteer staffing of 2-4 people: registration, 2 projectors, shuttles, and general helpers
- Plan and execute a 2.5-hour scrimmage, **25+ skaters**, and bout supplies (clipboards, stopwatches, etc)
- Help with social media, including marketing and pre-clinic meet-ups
- Help create a Welcome Packet for attendees

The WFTDA will:

- Provide a \$2000 (USD) stipend for host league
- 5 free entries into the Clinic for host league (to use as they see fit)
- Cover travel and housing expense of instructors
- Provide some printing for educational materials
- Marketing of Officiating Clinics (paid advertising)
- Provide logistical support including detailed schedules

